

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**March 7, 2016**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Graham called the meeting to order at seven o'clock (7:00) p.m.

Mr. Graham asked the members to pause for a moment of silence.

Mr. Graham asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Absent: Hal Carbaugh, Joe Womer, Randy Seitz

Also Present: Mr. Mario Fontanazza, Dr. Pamela Dye

Chairman Graham stated the Joint Committee members had received copies of the Minutes of the February 1, 2016 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mr. Carson, moved to approve the Minutes of the February 1, 2016 meeting as submitted.

**Roll Call:** Ayes: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

The Treasurer's and Secretary's Report as of March 7, 2016 were submitted for information.

Mrs. Woods, seconded by Mr. Carson, moved to approve the Treasurer's and Secretary's Report as of March 7, 2016 and the Special Account Report as of March 7, 2016.

The motion was unanimously approved.

Mr. Graham requested approval of the list of bills as submitted.

Mrs. Woods, seconded by Mr. Carson, moved to approve the list of bills totaling \$442,430.36 as submitted.

**Roll Call:** Ayes: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: None, motion carried.

Under Communications, the Professional Advisory Committee minutes were discussed, Calendar of Events for the month of February and the Monthly Enrollment Report as of 3/2/16 were submitted.

Mr. Graham called an executive session for personnel matters at 7:15 p.m.

The meeting resumed at 7:25 p.m.

Mr. Graham requested approval of the action items.

Mrs. Woods, seconded by Mr. Carson, moved to approve the actions items 8. a) i. - vi., as follows:

- i. Approve budget transfers.
- ii. Approve 2016 – 2017 school calendar.
- iii. Approve changes to Occupational Advisory Committees.
- iv. Approve additions to the substitute instructor list for the 2015-2016 school year.
- v. Approve articulation agreement between the VTC Practical Nursing program and the day school Allied Health Occupations class effective for the 2016-2017 day school year.
- vi. Approve Class Trip for VTC students to attend the Robobot competition at Meadville High School on April 2, 2016.

**Roll Call:** Ayes: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nays: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for the period 2/2/16 through 3/7/16.

Under old business Chairman Graham requested approval of the board policies that have been revised and were on the website since the February meeting.

Mrs. Woods, seconded by Mr. Proper, moved to approve the board policy changes as presented.

**Roll Call:** Ayes: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nays: None, motion carried.

Under new business, Mr. Graham requested adoption of a resolution supporting the Rural, Regional of Northern Pennsylvania.

Mr. Proper, seconded by Mr. Carson, moved to adopt a resolution supporting the Rural, Regional of Northern Pennsylvania.

**Roll Call:** Ayes: Todd Carson, Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nays: None, motion carried.

Mr. Graham requested approval of a retirement incentive for the 2016-2017 school year. A proposed plan was reviewed with the members.

Mrs. Woods, seconded by Mr. Carson, moved to approve a retirement incentive for the 2016-2017 school year as proposed.

**Roll Call:** Ayes: Ronald Lytle, Susan Motzer, Karen Woods, Dwight Proper, Mark Marterella, David Graham

Nayes: Todd Carson

Upon motion by Mrs. Woods, seconded by Ms. Motzer, the meeting adjourned at seven thirty-two (7:32) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams  
Secretary, Joint Committee